



# Roblin Park Community Centre

640 Pepperloaf Crescent – Winnipeg – Manitoba – R3R 1E8

**Board Meeting February 9<sup>h</sup>, 2026 at 7:00pm**

## MINUTES

**Present:** Alex Heese, Keri Renouf, Lindsay McLenehan, Meghan Crawford, Tyler Walsh, Heidi Ouellette, Braden Cohoe, Michelle Skaftfeld, Heather Kovacs, Natalie Peloquin

**Regrets:** Alyssa Squirrel, Geoff Renouf, Pamela Gareau, Wayne Tichon, Lori Churpalo, Jason Sheardown

**Guests:** Natasha Keith

**Call to Order at: 7:08PM**

### Review and Approval of Minutes of Last Meeting

- Minutes from January 6<sup>th</sup>, 2026 board meeting were circulated prior to the meeting. **Motion to approve January 6<sup>th</sup>, 2026 meeting minutes as circulated. ( Keri.R .) Seconded by (Lindsay.M.). All in favor, CARRIED.**
- February Agenda sent out prior to meeting. **Motion to approve the agenda as presented for February meeting (Keri.R.) Seconded by (Heather.K.), All in favor, CARRIED.**

**\*\*\*NEW FORMAT GOING FORWARD. HAVE CHILDREN'S PROGRAM REPORT AT END OF MEETING.**

### Board Reports:

#### **Hockey Convenor (Geoff.R.)**

- No report

#### **Community Relations (Alyssa.S.)**

- No report

#### **Program Coordinator (Tyler.W.)**

- Updated RP website "About Us" to reflect the Fall Festival and remove the Robwest Tournament.
- Carnival recap to come when Wayne returns and counts money.
- Recap a few concerns from carnival regarding younger volunteers.
- Heidi proposed "Apprentice Volunteer" volunteer shifts.

#### **Treasurer (Wayne.T.)**

- No report



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## **Buildings and Grounds (Braden.C.)**

- Hot water tank in change room still not fixed. Water was dumped on the rink and needs to be addressed by Parsons Plumbing.
- BBQ needs to be checked as it was not working properly during carnival. Braden to move out of skate change and look at it.
- Wrap pipes in crawl space to water fountain. Recommended by Marcy to prevent freezing up during very cold weather.

## **Facilities/Operations (Lori.C.)**

- No report

## **President (Alex.H.)**

- Amalgamation is pretty much completed, with all legal/paperwork done.
- Alex having a meeting tomorrow to look at next steps.

## **Vice President (Heather.K.)**

- No report

## **Parent Reps**

- Natasha had her evaluation by parent reps. Set goals for coming year. Short term and long term planning.

## **Workshops (Meghan.C.)**

- No January workshop d/t Winter Carnival
- **Engineering for Kids workshop February 21**
  - 2-3pm: Ages 4-7 Helicopter - SOLD OUT!
  - 3:15-4:15pm: Ages 8-12 Candy Catapult - 11/20 spots filled
  - \$15/person + \$5 fee for club (they typically charge \$18/person)
  - considered adding a second time slot
  - if successful, we can consider a series (5-8 classes) or bring them in for special events/holidays - a couple other CCs do this



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- **Watercolour Workshop** - March 19? - waiting on availability from Lori
  - all materials provided, participants take home a 5x7 painting
  - 1.5-2hrs
  - Minimum 6, maximum 15 people\*
  - \$25/person
  - \*Do we have a way to use a camera to project her painting onto a larger screen? This would allow us to have more participants. She said it's best to paint flat because gravity has quite an impact (this method was used elsewhere but the technology was not hers)
- **Trivia Night** booked with Jesse Bercier April 18
  - do we want to expand to the skate change?
  - collaboration with Westdale CC - host it there to accommodate more people?
  - charge \$20/pp again? (\$160 per team of 8)
- Working on Mother's Day themed workshop for May (floral arrangement, wine tasting, mandala dot painting, essential oils) Open to suggestions!
- Proposing May 8<sup>th</sup> for a plant bingo for Mother's Day. Reach out to greenhouses for plants.

### Next Trivia Night:

- Discussion over what we should give to Westdale money wise. Overall consensus is to approach Westdale (Alex) and see if they are interested in having it at their CC.
- Potential Westdale Community Centre Collaboration – holding April 18th
- RP Capacity 182 – had 22 teams of 8 \$3600 ish from team registration
- Westdale Capacity 420 (need to confirm if this includes the entryway) could potentially have 52 teams of 8
- Suggesting \$200/team or \$25/person 52 teams - \$10,400 if at max capacity
- \$160/team - \$8320 if at max capacity
- Host Jesse is fine, may ask for a slight increase in price and may need help marking that many answer sheets
- Would we want to partner with Westdale so we can benefit from their size and they can benefit and have some fundraising since they weren't able to do West Fest
- Positive collaboration with area centre, since we will be amalgamated eventually
- Hoping to draw in more Ridgewood West participation
- Roblin Park and Westdale volunteers to run event
- If we move forward, what % would we consider sharing with them?
- Need to see if they would charge us to use the venue...or I assume if we are sharing the funds raised they would waive it



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## **Family Skate Night & Sleigh Rides:**

- Rescheduled sleigh rides possibly Feb. 28<sup>th</sup> 3pm till later. See if hall available and sleigh guys.

## **New Business:**

- Mural on outside wall idea. Lindsay discussed briefly but will send an email on it.
- AGM set date!! Tentatively scheduled for April 9<sup>th</sup>, 2026.
- Discussion about a CANVA account for social media. Children's Program has an account and can let RPCC use it with multiple users.
- Discussed toboggan run stair placement. Placement so that stairs do not jut out far. Keep along side the structure.

## **Old Business Updates:**

- Fall Fair
- Second AED unit /case installed in skate change area (January). First Aid kit coming soon.
- Boulder plaque installation has to wait until Spring.
- Toboggan Run: Keri approached PCL in December for drawings/costs and quote for the toboggan run project. PCL has advised to approach engineers directly for lower drawing cost. Their quote is \$8,988 for sealed design. Terracon has also said they would provide drawings.
- Fall 2025 Intake: Asphalt/pickleball Project.
- Winter 2026 Intake/Entrance Storage Project: have not heard if they are ok with this project.

## **Children's Program Report:** Natasha Keith

Tiny Tots 10 spaces open  
All other programs full

Raffle for win your groceries draw date February 5th, 2026. A huge thank you to all families and the support of purchasing tickets we raised approx. \$1965.00

The hiring process has been finalized for the Assistant Director position. Parent Rep supported the process sitting in on interviews and debriefing of candidates. Ravinder Dosanjh has been selected and accepted the position with a start date of March 2nd, 2026. She is covering a mat leave on a term position and will transition into the role of AD over the next few months. Her level III should be finalized in the spring of 2026. Sanjana has been given full time hours until the end of August to support this transition and staffing needs.

Ice machine has been repaired.



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All staff have been signed up for the MCCA conference.

Professional Development day February 13th on site for our team of educators. Covering health and safety practices, URIS training with the public health nurse, engagement beyond the Children and setting the standard of practice as a team.

Evaluations in progress with educators completing their own assessment first. Natasha to support supervisors in completing evaluations in full next month.

Long term educator enrolled in the workplace program and the deposit paid with the start date of September 2026.

The employee will have payroll deductions to cover this cost of \$410 and repay the center. Will finalize the educational financial support contract with the parent reps closer to the date once the final costs have been calculated. MITT will slowly switch over to Red River Polytech and the ECE workplace program will continue for now under MITT as scheduled.

Cameras are back up and running, intercom updated so educators can now see who is at the main entrance from anywhere in the building from centre owned tablets. Waiting for them to return to transfer the system onto a newer pc so that I can activate fobs as needed for staff.

Families polled for kinder care needs for next year. Poll to go out for summer care next month. Registration for Tiny Tots 2026/2027 to go out this week to current families and will go live February 12th

Backdated operating grant obtained. Continuing to work on items for the annual financial review for ESG a bookkeeper.

Curbridge Consulting has created a system called "Director's Desk" with administrative/most current labor laws available to purchase. Cost is around \$3,000 annually. Natasha would like to get an annual subscription to use this. **Heather.K. makes a motion for CP to spend up to \$3,000 on said Curbridge Consulting system proposal. Natalie.P. seconds, All in favor, CARRIED.**

**Adjourned at 8:33PM**

**Next meeting: Tuesday, March 3<sup>rd</sup> at 7PM.**