



Roblin Park Community Centre

640 Pepperloaf Crescent – Winnipeg – Manitoba – R3R 1E8

Board Meeting October 7th, 2025 at 7:30pm

MINUTES

Present: Wayne Tichon, Lori Churpalo, Braden Cohoe, Keri Renouf, Pamela Gareau, Lindsay McLenehan, Heidi Ouellette, Meghan Crawford, Tyler Walsh, Alex Heese, Heather Kovacs, Jason Sheardown

Regrets: Michelle Skaffell, Geoff Renouf, Natalie Peloquin, Alyssa Squirrel

Guests: Natasha Keith

Call to Order at: 7:32 PM

Review and Approval of Minutes of Last Meeting

- Minutes from the September 9th, 2025 board meeting were circulated prior to the meeting.
- **Motion to approve the September 9th 2025 meeting minutes as circulated. (Keri.R .) Seconded by (Lindsay.M.). All in favor, CARRIED.**

October meeting agenda sent out prior to meeting. **Motion to approve the agenda as presented for October meeting (Keri.R.) Seconded by (Pam.G.), All in favor, CARRIED.**

Children's Program Report: Natasha Keith

Tiny Tots: MWF: 13 openings, Tu/Th: 8 openings

Preschool/Kinder: filling spaces, 5 open

School Age: Full

- Currently working on the annual budget, will send it out by email for review/questions once complete and seek a motion for the November meeting
- Vent Cleaning Inquiry, dryer vent cleaning done this week
- Need new plexi glass for fire routes basement, through the city or ourselves?
- Need assistance to mount 2 fire extinguishers, 1 pin out but unit is fully charged
- Still need to purchase shelves from last fiscal year budget for school age, working with the program supervisor to do this.
- Workplace ECE II program and request to develop a contract to provide upfront financial assistance to a long-term employee. Discussion around this idea by board members and Natasha. Roughly \$5,000 cost upfront for this. Parent Reps to sign off on this contract once it is developed. Employee has been here 7 years. Board feels it should be for long term employees, at least 5 years.



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- **Pam.G. makes a motion for RP Children’s Program to spend \$5,856.00 for year one of workplace program ECE level 2 for said employee. (Wayne SECONDS), All in Favor, CARRIED.**
- Need to organize smaller materials, requesting to spend \$1500 on storage solution items including more durable bins and buckets for preschool lockers, book bins, shelves for paint.
- **Pam.G.Makes a motion to spend up to \$1,500 on storage solutions for the Children Program items,(Heather.K. SECONDS), All in Favor, CARRIED.**
- Ice machine is now fixed and working.

Board Reports:

Hockey Committee

- U9 and U11 teams are formed. U13 and U15 team formation happening this week.
- Would like to paint lines on the ODR boards.
- Plans for Winter Carnival. Geoff volunteering to run hockey tournament for carnival.
- Starbuck cheque is in. Not going to put it in the mail because of mail strike.

Community Relations

- **No report.**

Program Coordinator

- Will be having a meeting for winter carnival soon.
- Look at sending out registration to teams soon. Will look at bumping up registration fee. Has not been increased in a number of years.
- January 19-25 for winter carnival 2026.

Treasurer

- Financials are coming along for the summer and year end. Next meeting will be able to review and approve.
- Fall Festival numbers: income of \$23,995 (sponsorships included), expenses \$13,686, estimated profit of \$10,308. Still missing some financials such as cash in the safe.



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Board Meeting October 7th, 2025 at 7:30pm
MINUTES

Buildings and Grounds

- Sound system is set up and works well.
- Mice getting into the garage outside and into C.P. supplies. Natasha to look at company to take care of this. Also should do stucco patching/paint of outbuildings within the next couple years.

Facilities/Operations

- Business as usual!

President

- Time of year to document volunteer hours and inventory lists and send to the city.
- Breakfast with Santa will be at Westdale this year.

Vice President

- No report

Parent Reps

- No report

Volunteer Bond Discussion:

- Westdale notes were sent out prior to meeting to review their procedures.
- Broncos use similar system and almost half opt to pay the bond and then money goes to paying a student to run the canteen.
- Too late this year for the volunteer bonds. Look at doing it next year. Good that it will be community based volunteering at the centre (canteen , festival, carnival).
- Would be ideal to have the bonds part of the registration process and then transferred to the centre. Talk to Geoff about discussing with the APHA.

Projects (Keri):

- Toboggan run: Wondering if we are going to create a separate account or keep specific tab on amounts raised for this project? The city has provided us with drawings for a 16 foot tower which is similar to what we have now. Our existing slide was assessed this past summer and will need some repairs that will be paid for by the city. Although they cannot say exactly how many years left this slide has, they are estimating anywhere from two to four years. A decision needs



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to be made on if we want one tower with two slides coming off of it, due to the potentially short lifespan of existing slide. This would mean new drawings would have to be made by an engineer and approved by the city, unless we can find ones already made. I am working on figuring out funding for this project. Birchwood Toyota has approached us to discuss donating \$15,000 however I have emailed River City Ford in regard to naming rights as they're a longtime sponsor of carnival and should have first right of refusal. Pam provided me with a document to use for naming rates for the toboggan run, which I will be sending out to select companies/previous sponsors.

- Pickleball court/Asphalting rink #1: Still working on getting quotes for this project. Have two so far but three more are in the works. Date to submit for the fall intake for the CCRGP has been pushed to November 15th. This will give us that much more time to prepare and we will need to do a vote by next meeting to choose the contractor and how much money we are contributing towards this project. Had a look at tuxedo community centre ODR asphalted area. It looked great, with four pickleball courts in one end and hockey net and basketball nets in the other, with lines painted directly onto the asphalt and no special surface coating. They leave their four pickleball nets out at all times throughout the season (no posts in ground). I will be applying to the Winnipeg foundation community grant this October to help support this project.
- Entrance/ Storage reno: This project was voted for at our September meeting and is for the 2026 winter intake for the CCRGP. I am going to meet with a local community member this week who is an interior designer and can help answer some questions regarding the project. We may be able to use her for drawings however I would like to make sure the city approves this project before we pay for such items. Have concerns that this project will also be a big ticket item and that we may be taking on too much financially with three significantly priced projects.

Charleswood Paint Discussion: Received an e-mail complaint from a longtime sponsor Charleswood Paint who were upset that we did not use their product when painting the outside of the building this past fall. When they initially opened up they had sent an e-mail saying they would be happy to provide us with paint for any projects we might have. This was about four years ago and was unfortunately forgotten. Although attempts were made to use a local community contractor, in the end the outside of the building was stucco/painted by another company. Suggestion was made to provide free sponsorship at carnival (the same as what they sponsored last year at no charge , \$1,000 value). Keri will be responding to her e-mail this week.

Workshop Update (Meghan) :

* \$312 profit from the pumkin/flower workshop, Was sold out!!

* Mugs & mocktails coming up in November.

* December workshop in the works. Proving to be much more expensive for this event.



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* Whisky Tasting event (Wayne) \$40 cost per person for 40 people, could charge \$60-\$90 per person. Glasses with RP logo.

Postal Strike: is this an issue? No.

Fall Festival Debrief:

- Went well and smoothly for the first festival.
- Lots of last minute race registrations. Positive comments for the race course and event.
- Events were well attended.
- Poll put up online after the festival showed very positive feedback. Had good suggestions for next year (ie. Beer garden).
- Reviewing workshops and if Sunday events should be moved to the Saturday.

- Plan a Spring trivia night (Thursday before Good Friday suggested).

Old Business Updates:

- Sump Pit Pipe Relocation is done. Landscaping by Beaucage is now completed!!
- Waiting on second AED unit and case. Will be installed in skate change area once it comes in.

Meeting adjourned at: 9:43 PM

Next meeting: Tuesday, November 4th at 7PM.