



# Roblin Park Community Centre

640 Pepperloaf Crescent – Winnipeg – Manitoba – R3R 1E8

Board Meeting November 4<sup>th</sup>, 2025 at 7:30pm

## MINUTES

**Present:** Wayne Tichon, Keri Renouf, Lindsay McLenehan, Meghan Crawford, Tyler Walsh, Heather Kovacs, Jason Sheardown, Michelle Skafffeld, Alyssa Squirrell, Natalie Peloquin

**Regrets:** Geoff Renouf, Pamela Gareau, Alex Heese, Lori Churpalo, Braden Cohoe, Heidi Ouellette

**Guests:** Natasha Keith

**Call to Order at:** 7:35PM

### Review and Approval of Minutes of Last Meeting

- Minutes from October 7<sup>th</sup>, 2025 board meeting were circulated prior to the meeting.
- **Motion to approve October 7<sup>th</sup>, 2025 meeting minutes as circulated. ( Keri.R .) Seconded by (Wayne.T.). All in favor, CARRIED.**

November meeting agenda sent out prior to meeting. **Motion to approve the agenda as presented for November meeting (Keri.R.) Seconded by ( Heather.K.), All in favor, CARRIED.**

### **Children's Program Report:** Natasha Keith

- Continue to work to fill spaces in preschool
- Will be creating paid social media advertisement for Tiny Tots
- All other programs full
- Policies reviewed and approved by parent reps, need official motion for both parent manual and employee manual.
- **Motion to approve the parent policy manual and employee policy manual as distributed prior to the meeting. (Michelle S.) Seconded (Natalie P.). All in favour. CARRIED.**
- Budget review/questions: Need a motion seeking approval to submit to ELCC.
- **Motion to approve the Children's Program budget as presented (Wayne T.). Seconded. (Jason S.). All in favour. CARRIED.**
- Annual Dryer vent cleaning completed
- Have set up furnace inspections, Denko confirmed last inspection was in April 2025.
- Need the exterior bench moved back to the front door before it snows



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- Summer Survey gave some good feedback, positive feedback and some good suggestions.
- Child Care Committees for staff: Centre Events, Fundraising, Celebrations: increase collaboration and the value each of my team members brings.
- Moving forward with AD advertising in November, interviews held in December to secure someone for January.
- Renters: blocking fire exits with stacks of chairs and tables upon clean up creating more work for us at opening. Leaving heavier tables in the main hall leaned up against the wall and one fell over onto a child.
- We would like to get quotes to replace the exterior children's programs sign as it is very faded and hard to read.
- **Motion to spend up to \$6000 to purchase small world and theme boxes, wooden puzzles sets, book sets, tuff tables, castors to go with new school age shelves and 2 ipads for programs (Natalie P.). Seconded (Heather K.). All in favour. CARRIED.**
- **Motion to approve up to \$2000 for duct cleaning of RPCC. (Jason S.). Seconded. (Natalie P.). All in favour. CARRIED.**
- Would like to remove the \$11/ month teen line for the fax machine as the fax feature is not used.
- Purchased 2 new locks for the air conditioning fence outside. Natasha is holding one key and the second one in in the lock box.

### Board Reports:

#### **Asphalting Rink 1 Project/Fall 2025 Intake (Keri.R.)**

- Have 3 quotes
- Need to vote on funds we will contribute toward the project.
- CCRGP deadline to apply is November 15<sup>th</sup> for the \$100,000.
- **Wayne.T. makes a motion to use \$30,000 in club funds towards the Fall Intake 2025 Asphalt/pickleball Project. (Heather.K. SECONDS), All in favor, CARRIEED**



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- Heather.K. make s amotion to use Bituminex as our contractor for, (Wayne.T Seconds), all in favor, CARRIED.

### Hockey Committee (Geoff.R.)

- APHA has granted Roblin Park \$2,000 to spend on new goalie equipment for our two U9 House League teams. Currently in the process of deciding which equipment they need.
- Hosting 6 Winterhawks teams, 4 Polar Bear teams, our 2 U9 house league teams and 1 our one Timbits team for outdoor ice this year. Working on the schedule and will send it out to teams once the ice is closer to being in.
- Roblin Park online clothing stories live. Closing November 7<sup>th</sup>, 2025.
- Submitted registration and paid for the U7 and U9 teams for the Winter Carnival tournament.

### Community Relations (Alyssa.S.)

- Monthly RP news letter coming back. Friday after each meeting it will be sent out.

### Program Coordinator (Tyler.W.)

- Winter Carnival 2026: Had a carnival meeting earlier. good number of teams signed up already. Reviewed weekly events and schedule. Looking to fill some slots, ie. Family show on Saturday. Change up Saturday night with no casino and do adult activities with teams/tournament. Sleigh rides are booked already. Need to figure out Monday night with the Hawks and what other option we could come up with. Tyler suggests asking Roblin Park U18 players to come play against the U9 house league players. Everyone seems to really like this idea. Also, start chili on Wednesday and offer chili dogs/burger option. Possibly make less chili.

### Treasurer (Wayne.T.)

- Discussion on debit machine/square for carnival use. Discussion on privacy issues, using peoples personal devises.
- Will cancel the debit machine. Look into more square options.
- Financials for May and June 2025 were reviewed during the meeting.



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- Motion to approve the financials as presented from May 2025. (Wayne T.) Seconded (Lindsay M). All in favour. CARRIED.
- Motion to approve the financials as presented from June 2025. (Wayne T.) Seconded (Natalie P.). All in favour. CARRIED.

### **Buildings and Grounds (Braden.C.)**

- No report

### **Facilities/Operations (Lori.C.)**

- No report

### **President (Alex.H.)**

- Breakfast with Santa is Saturday December 6<sup>th</sup> at Westdale CC. They are getting pancakes from IHOP. We will need to send some volunteers.

### **Vice President (Heather.K.)**

- No report

### **Parent Reps (Pamela.G., Natalie.P., Michelle.S.)**

- No report

### **Workshops (Meghan.C.)**

- Christmas Floral Arrangement set for Dec 4th
- Mugs and mocktails is not a popular event, only 11 people registered so far.

### **Whisky Workshop (Wayne.T.)**

- 40 participants, review costs and other particulars (ie. Glasses). Total profit estimate around \$500. March 20<sup>th</sup>, 2026 is the date for the event. Promote by word of mouth and then open it up to others.
- **Wayne .T. makes a motion to spend up to \$2,500 on supplies for the event. (Tyler.W. Seconds), All in favor, CARRIED.**

### Other Business



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Discussion around safety pertaining to the locked key box that renters can access because the code is never changed. There is no safety measure in place to prevent a previous renter from accessing the building at a later date. Matter was tabled until Lori C was present for discussion.

### **Old Business Updates:**

- Outside lights being replaced. Came to install and realized they needed plates to secure to the overhang. Keri emailed today to see when they will come.
- Waiting on second AED unit and case. Will be installed in skate change area once it comes in.
- Boulder for plaque, still waiting!!!!
- Toboggan Run: Birchwood Toyota gave \$15,000 sponsorship toward the slide project. Their name will be put on a plaque, attached to the new slide and we will advertise them during Winter Carnival. I've sent the 16' single slide tower to a couple contractors to see if it can be altered to 2 slides and if we can get new drawings made up. No company has claimed "naming rights" for this project unfortunately.
- Winter 2026 Intake/Entrance Storage Project: met with city last week to discuss project. They will let us know if we are allowed to do it.

**Meeting adjourned at: 9:40 PM**

**Next meeting: Tuesday, December 2<sup>nd</sup> at 7PM.**